

INVERCLYDE INTEGRATION JOINT BOARD – 10 SEPTEMBER 2019

Inverclyde Integration Joint Board

Tuesday 10 September 2019 at 2pm

Present: Councillors J Clocherty, L Quinn, L Rebecchi and E Robertson, Dr D Lyons, Ms D McErlean, Dr H MacDonald, Dr D McCormick, Ms L Long, Ms S McAlees, Ms L Aird, Ms G Eardley, Ms D McCrone, Mr H McLeod, Mr W Clements, Ms C Boyd and Mr S McLachlan.

Chair: Councillor Clocherty presided.

In attendance: Head of Health & Community Care, Head of Mental Health, Addictions & Homelessness, Ms A Mailey (for Head of Strategy & Support Services), Mr A Brown, Service Manager (Assessment and Care), Ms J Allan, Service Manager (Older People's Services), Ms V Pollock (for Head of Legal & Property Services) and Ms S Lang (Legal & Property Services).

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| 65 | Apologies, Substitutions and Declarations of Interest | 65 |
| | Apologies for absence were intimated on behalf of Mr S Carr and Mr A Cowan. | |
| | No declarations of interest were intimated. | |
| 66 | Non-Voting Membership of the Integration Joint Board | 66 |
| | There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of a change in its non-voting membership arrangements. | |
| | Decided: | |
| | (1) that the resignation of Mr Ian Bruce as the third sector representative non-voting member of the Inverclyde Integration Joint Board be noted, and | |
| | (2) that it be agreed to appoint Mr Bill Clements as the third sector representative non-voting member of the Integration Joint Board. | |
| 67 | Inverclyde Integration Joint Board (IJB) Audit Committee – Appointment of Non-Voting Members | 67 |
| | There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting agreement to the appointment of two non-voting members of the Integration Joint Board to the IJB Audit Committee. | |
| | Decided: that agreement be given to the appointment of Ms Gemma Eardley and Mr Stevie McLachlan to serve as non-voting members of the IJB Audit Committee. | |
| 68 | Minute of Meeting of Inverclyde Integration Joint Board of 24 June 2019 | 68 |
| | There was submitted the minute of the Inverclyde Integration Joint Board of 24 June 2019. | |
| | Decided: that the minute be agreed. | |

INVERCLYDE INTEGRATION JOINT BOARD – 10 SEPTEMBER 2019

- 69 Rolling Action List 69**
- There was submitted a rolling action list of items arising from previous decisions of the Integration Joint Board.
- During the course of discussion on this item, reference was made to the action in respect of Sandyford Sexual Health Services. In this regard, Ms Long advised that the proposals for the future of the service were currently the subject of a consultation exercise and had not yet been submitted to the Glasgow Integration Joint Board. Any changes would be reported back.
- It was noted also that the review of out-of-hours provision would be submitted to the November meeting of the Integration Joint Board.
- Decided:** that the rolling action list be noted.
- 70 Annual Report to the Integration Joint Board (IJB) and the Controller of Audit for the Financial Year Ended 31 March 2019 70**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the Annual Report and Auditors' letter to the Inverclyde Integration Joint Board for the financial year ended 31 March 2019 which had been prepared by the IJB's External Auditors, Audit Scotland.
- Decided:**
- (1) that the contents of the Annual Report to the Integration Joint Board and Controller of Audit for the financial year ended 31 March 2019 be endorsed;
 - (2) that the Chair, Chief Officer and Chief Financial Officer be authorised to accept and sign the final 2018/19 Accounts on behalf of the IJB; and
 - (3) that the Letter of Representation set out in Appendix 2 of the Annual Report be endorsed and that approval be given to the signing of this by the Chief Financial Officer.
- 71 Financial Monitoring Report 2018/19 - Period to 30 June 2019, Period 3 71**
- There was submitted an updated report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital budgets, other income streams and earmarked reserves position for the current year as at Period 3 to 30 June 2019.
- Decided:**
- (1) that the current Period 3 forecast position for 2019/20 and the Period 3 detailed report contained in Appendices 1 to 3 be noted;
 - (2) that approval be given to the proposed budget realignments and virement set out in Appendix 4 and that Officers be authorised to issue revised Directions to the Council and/or Health Board as required on the basis of the revised figures set out in Appendix 5;
 - (3) that approval be given to the planned use of the Transformation Fund set out in Appendix 6;
 - (4) that the planned use of the Integrated Care Fund and Delayed Discharge monies set out in Appendix 7 be noted;
 - (5) that the current Capital position set out in Appendix 8 be noted; and
 - (6) that the current earmarked reserves position set out in Appendix 9 be noted.

INVERCLYDE INTEGRATION JOINT BOARD – 10 SEPTEMBER 2019

- 72 Ministerial Strategic Group (MSG) Integration Action Plan 72**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the development of an Improvement Action Plan for Inverclyde in relation to proposals made by the Ministerial Strategic Group (MSG) for Health and Community Care in its national review of progress of integration.
- Decided:** that approval be given to the Action Plan set out in the appendix to the report and that regular update reports on progress with its implementation be submitted to the Integration Joint Board.
- 73 Review of Inverclyde HSCP Alcohol and Drug Services – Progress Report 73**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the progress of the Inverclyde HSCP Review of Alcohol and Drug Services.
- Decided:**
- (1) that the progress of the recommendations arising from the review of the HSCP Alcohol and Drug Services be noted;
 - (2) that a further report be submitted in due course on the progress of the integrated service; and
 - (3) that it be noted that the review was part of Big Action 5 due to be delivered by 2020.
- 74 Annual Performance Report 2018-2019 74**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the overall performance of Inverclyde Health & Social Care Partnership for the period 1 April 2018 to 31 March 2019.
- During the course of discussion on this item, reference was made to the information provided in relation to breastfed babies and a question was asked as to whether the statistic that 1 in 7 babies were exclusively breastfed at 6-8 weeks referred to Inverclyde as a whole or only to SIMD areas. Ms Mailey confirmed that she would clarify the position. Councillor Quinn also requested that in future reports, information be provided on breastfeeding rates across Scotland as a whole.
- Decided:**
- (1) that approval be given to the Health & Social Care Partnership's Annual Performance Report for 2018/19; and
 - (2) that Members acknowledge the improvements achieved during the third year of the Partnership and the further foundations which had been established and which continued to drive forward transformational change.
- 75 Criminal Justice Social Work Inspection 75**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of an inspection of Criminal Justice Social Work which had commenced on 1 May 2019 and had now concluded.
- Decided:**
- (1) that the contents of the report be noted; and
 - (2) that a further report be submitted following publication of the inspection report.

INVERCLYDE INTEGRATION JOINT BOARD – 10 SEPTEMBER 2019

76 Technology Enabled Care (TEC) 76

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the development of Technology Enabled Care (TEC) within Inverclyde and advising of the positive outcomes for people using the service.

Decided:

- (1) that the achievements within Technology Enabled Care (TEC) be noted and that support be given to the HSCP's continued role in the national digital transformation which would link with the local Digital Strategy as outlined in the HSCP Strategic Plan 2019-2024;
- (2) that the future financial pressures and potential costs as a result of the changeover from analogue to digital by telecommunication providers be noted, it being anticipated that these costs could be in the region of £500,000 with ongoing connectivity costs after the first two years of potentially £80,000 annually; and
- (3) that a further report be submitted when feedback from national workstreams had been concluded.

77 Access 1st 77

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of the implementation of the HSCP Access 1st Service and providing an update on its initial six months performance since January 2019 together with an overview of the development plan up to April 2020.

Decided:

- (1) that the activity and performance of Access 1st in its initial six months be noted and that agreement be given to the workplan outlined in paragraph 7.2 of the report; and
- (2) that a six monthly report on Access 1st be submitted to the Integration Joint Board.

78 Inverclyde Integration Joint Board Audit Committee – 19 March 2019 78

There was submitted minute of the Inverclyde Integration Joint Board (IJB) Audit Committee of 19 March 2019.

In relation to the IJB Audit Committee earlier that day, Councillor Robertson, who chaired the meeting, advised the Board as follows:

- (1) In relation to the Internal Audit Progress report, the only outstanding actions related to Directions and that Scottish Government guidance was required before timeframes could be amended;
- (2) The Internal Audit planned activity for the year had been agreed;
- (3) Audit Scotland had presented an unqualified set of accounts and the only issue noted in the Annual Report was in respect of Set Aside costs;
- (4) A position had been agreed in respect of Reserves with Prescribing and part of the Older People Residential budget now being General Reserves.

Decided:

- (1) that the minute of the meeting of the IJB Audit Committee of 19 March 2019 be noted; and
- (2) that the update in respect of the issues arising from the meeting of the IJB Audit Committee of 10 September 2019 be noted.

INVERCLYDE INTEGRATION JOINT BOARD – 10 SEPTEMBER 2019

79 NHS Greater Glasgow and Clyde Musculoskeletal (MSK) Physiotherapy Services 79

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the performance of the Musculoskeletal (MSK) Physiotherapy Service hosted on Inverclyde HSCP's behalf by West Dunbartonshire HSCP.

During the course of discussion on this item, clarification was sought as to patients requiring to be seen within 48 hours and the meaning of periods of unavailability and Ms Mailey undertook to respond to these points.

Decided: that the Musculoskeletal (MSK) Physiotherapy Service Annual Report 2018/19 for Inverclyde Health & Social Care Partnership, including the proposed actions to reduce waiting times, be noted.

80 Staff Governance Plan 80

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the Staff Governance Plan developed by Officers and staff side representatives through the Staff Partnership Forum (SPF).

Decided: that the Staff Governance Plan be noted.

81 Scottish Government Report on Out-of-Area Placements and Delayed Discharge for People with Learning Disabilities and Complex Needs 81

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of Inverclyde HSCP's position in relation to the 2018 Scottish Government Report 'Coming Home – Out-of-Area Placements and Delayed Discharge for People with Learning Disabilities and Complex Needs'.

Decided:

- (1) that it be noted that Inverclyde HSCP was continuing to reduce the historical placement of people with a learning disability outwith Inverclyde and the wider NHS Greater Glasgow and Clyde boundary, with the number standing at 12 in July 2019;
- (2) that it be noted that Inverclyde HSCP had no patients in long stay/assessment learning disability beds; and
- (3) that it be noted that Inverclyde HSCP had no out-of-Scotland placements which was in line with Scottish Government recommendations.

82 Chief Officer's Report 82

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on a number of activities undertaken across the Inverclyde HSCP.

Ms Long advised the Board that the reference at paragraph 5.5 to Grade H posts should be to Grade I posts throughout.

Decided: that the report be noted.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

INVERCLYDE INTEGRATION JOINT BOARD – 10 SEPTEMBER 2019

Item	Paragraph(s)
Progress of Learning Disability (LD) Redesign	6
Governance of HSCP Commissioned External Organisations	6 & 9
83 Progress of Learning Disability (LD) Redesign	83
<p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of the progress of the Learning Disability (LD) Redesign and seeking approval for the project to move to the site investigation phase in order to progress with a new build LD Community Hub.</p> <p>The Board agreed (1) to note the preferred option following site appraisal and that the Business Case as outlined in Big Action 4 of the Strategic Plan would be submitted to the Board in January 2020, (2) to approve the creation of an earmarked reserve for site investigation works and (3) to note the future plans to request Capital expenditure from the Council following site investigation works, all as detailed in the Appendix.</p>	
84 Governance of HSCP Commissioned External Organisations	84
<p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP commissioned process for externally commissioned Social Care Services.</p> <p>Decided:</p> <p>(1) that the governance report for the period 30 March to 19 July 2019 be noted; and</p> <p>(2) that Members acknowledge that Officers regard the control mechanisms in place through the Governance meetings as sufficiently robust to ensure ongoing quality and safety and of fostering of a commissioning culture of continuous improvement.</p>	